



KENTUCKY REGISTERED SANITARIAN EXAMINING COMMITTEE

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Matt Rhodes, R.S.
Committee Chair

Kentucky Registered Sanitarian Examining Committee Meeting Minutes December 14 - 15, 2017 Barren River State Resort Park

December 14, 2017

Matt Rhodes called the meeting to order at 1:10pm CST.

Attendees for the meeting included: Matt Rhodes, William "Gene" Thomas, Rebecca Gillis, Daniel Owens, and Juli Conner.

Prior to the review of the meeting minutes from the last quarterly meeting, Matt R. informed the Committee Jeffrey Cornett's resignation from the committee effective immediately. Matt R. also informed the Committee he would be resigning from the Committee effective January 2018. Voting ballots to fill the vacancy for Jeffrey C. (Region C) will go out to active Registered Sanitarians in the Region C in January via postal.

The Committee reviewed the September 6 – 7, 2017 meeting minutes for final approval. Matt noted one minor edit. Gene T. made a motion to accept the minutes. Juli C. seconded the motion. All in favor, motion approved 3 to 0.

Conversation shifted, Becky G. began with a PowerPoint presentation for the Committee members reviewing the Revised Statutes and Administrative Regulations regarding the Registered Sanitarian program. The presentation highlighted definitions for active/inactive statuses, current issues, proposals, and PHPS Director's recommendation moving forward. Further lengthy discussion continued including follow-up discussions regarding the future of the Registered Sanitarian Exam. Options discussed with the future exam testing methodology, included partnership with an accredited institution; contracting with NEHA for a Kentucky specified version, contracting with a state university to administer an exam. All are in agreement that the exam needs a facelift and a valid scientific update. The Committee expressed concerns with the integrity of the exam tarnished by multiple individuals being involved in the structuring of the exam. In addition, Becky G. noted a disconnect of current trainings being administered to current and prospective Registered Sanitarians and the trainings as they relate to the current exam. The Committee agreed they share a mutual concern with the training remaining relevant, but echoed that the exam is not a core test. Becky G. informed the Committee she could reach out to Dr. Blank from Eastern Kentucky University, currently contracted with DPH. Matt R. made a motion for Becky G. to reach out to the Dr. Blank, the contact at Eastern Kentucky University to inquire about completing an updated version of the exam through obtaining information gathered in interviews with branch managers from the Division of Public Health Protection and Safety. Gene T. seconded the motion. All in favor, motion approved 3 to 0.

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The Committee reviewed the FY18 budget spreadsheet produced by the Executive Secretary more detailed than the previous quarterly meeting. The Committee requested specific individual details regarding lodging, miles, and per diem be reflected on a page two of the budget moving forward. Matt R. made a motion to accept the budget. Gene T. seconded the motion. All in favor, motion approved 3 to 0.

The Committee reviewed the FY17 Renewal Non-Compliance report produced by the Executive Secretary, information in the report included, active and inactive Registered Sanitarians whom have not satisfied their FY17 renewal fee and/or annual continuing education requirement. The Executive Secretary explained the process of multiple notifications delivered via postal to the non-compliant Registered Sanitarians since the expiration of FY17. Lengthy discussions ensued centered on the protocol to suspend and/or revocation of certification for a Registered Sanitarian. The Committee members noted that a revocation has never taken place to their knowledge. The Committee agreed that during the updates to the Administrative Regulations, the protocol of suspension and/or revoking certification needs detailed. Discussion ensued regarding the importance of maintaining members both active and inactive.

The Committee took action and voted on matters related to non-compliant active and inactive Registered Sanitarians.

The Committee approved for the Executive Secretary to deliver an Intent to Suspend notice via postal to the above names by December 22. The Registered Sanitarians have the choice to acknowledge their reasoning for being non-compliant in-person at a special meeting January 12 in Frankfort. Continued non-compliance may result in further action by the Committee.

The Committee reviewed an Honorarium request from Jessica Davenport, Kentucky Environmental Health Association President-Elect, seeking \$557.48 for transportation and lodging services for three speakers at the upcoming annual Kentucky Environmental Health Association Conference in February. Matt R. made a motion to approve the Honorarium request. Gene T. seconded the motion. All in favor, motion approved 3 to 0.

Juli C. made a motion to approve Soils Morphology II for 10 continuing education hours, as a replacement for of the 9.25 originally designated by the Executive Secretary. Gene T. seconded the motion. All in favor, motion approved 3 to 0. The Executive Secretary will update the transcripts for all attendees from the Soils Morphology II course to reflect 10 continuing education hours.

The Committee reviewed the test scores for the individuals that had taken the Registered Sanitarian exam since the January 2017 provided by the Executive Secretary. Juli C. made a motion to accept the new Registered Sanitarians who recently passed their exam: Danny Anderson, Clint Pinion, and Corina Singleton. Gene T. seconded the motion. All in favor, motion approved 3 to 0.

The meeting adjourned at 2:20pm CST until the following day, December 15.

December 15, 2017

Matt Rhodes called the meeting to order at 8:00am CST.

Attendees for the meeting included: Matt Rhodes, Juli Conner, and William "Gene" Thomas.

Attendees for the meeting drafted Standing Protocols for review at a special called meeting planned for January.

The meeting adjourned until an emergency meeting at 12:00pm EST at the Health Services Building in Frankfort.