

Cleaning and Sterilization

If using any reusable instruments:

- Clean room – one (1) room or two (2) room setup:
 - Two (2) room setup has one room for contaminated items with utility sink, hand sink, presoak container, ultrasonic, autoclave materials. Second room contains the autoclave. All equip. in good repair.
 - One (1) room setup has two distinct areas; nonporous barriers may be used to separate. Utility sink, hand sink, presoak container, ultrasonic, autoclave materials – autoclave at the opposite end.
- Approved autoclave:
 - Meets minimum requirements as verified by negative spore test
- Autoclaving reusable instruments/jewelry:
 - Appropriate single-use glove use/ handling of reusable instruments
 - Reusable instruments soaked & run through ultrasonic prior to autoclaving
 - Sterilization bags w/ color code indicator which changes color upon proper sterilization
 - Sterilization bags labeled with contents, date, lot number, preparer's initials
 - Sterilization dates of no more than 6 months prior to inspection
 - Adequate number of sterilized supplies

If using only disposable/single use instruments/materials/supplies, (no clean room/autoclave/ultrasonic required):

- No re-use of any single use articles
- Adequate number of supplies

Records and Procedure

- If reusable instruments are sterilized, biological indicator test results for each unit:
 - Performed at least monthly
 - With records maintained (paper or electronic), available to inspector
- Studio certified w/ health department and permit posted
- If autoclave used, sterilizer log system (paper or electronic) including date of run, operator, content & lot number, exposure time, temp, results of chemical indicator.
- Records for restrictions on minors; signed, written, notarized consent from parent/legal guardian
- Written, verbal, or electronic advisory and aftercare instructions including:
 - Information on aftercare of site
 - Information on side effects; signs and symptoms of infection
- Inventory and invoices (paper or electronic) for all purchased pre-sterilized instruments
- Client records (paper or electronic) kept for 2 years, available to inspector, including:
 - Studio name and date, name of artist
 - Name, date of birth, address, phone number, copy/photo of ID
 - Type, location, and description of procedure
 - Attestation that client is not intoxicated
- Pigments labeled with lot numbers
- Proper bandaging being utilized – Saniderm/Tegaderm, Dri-Loc Pads
- Areas to be tattooed/pierced being cleaned, appropriate antiseptic applied

Facility Requirements

- Floors and walls nonporous, smooth, and easy-to-clean
- Ceilings/ buildings in good repair, clean, neat
- Lighting as required:
 - Artificial light of at least 20 foot candles
 - 100 foot candle light at procedure level
- No signs of insects or rodents; no animals/ pets with the exception of service animals
- Approved water, water hot and cold under pressure
- Approved septic, sewage and disposed properly
- Sufficient number of waste containers, proper construction/ frequent collection

Personnel

- Artists/piercers following handwashing procedures
- Artists/piercers not eating, drinking, smoking/vaping in the workstation
- Disposable gloves available; artists/piercers wearing disposable gloves during procedures
- Artist/piercer registrations current, posted in workstation
- Artists/piercers healthy, not working while infected with communicable diseases transmitted by blood, with open skin wounds, or with respiratory infections
- Artist/piercer completion of bloodborne pathogen training; documentation maintained & available
- Artists/piercers working in clean clothes

Workstations

- Separate room w/door for body piercing studio, if necessary
- Workstations used exclusively for either tattooing or body piercing, with:
 - Unimpeded access to hand sink with hot and cold water under pressure, hands-free operation, soap, single use towels
 - Surfaces including counters, cabinets, chairs and dispensers that are non-porous, easily cleanable, and maintained
 - Proper disinfection of surfaces between clients; approved disinfectant available & used
 - 60 sq. feet of floor space with permanent walls at least four (4) feet high between workstations
 - Adequate storage space for artist supplies

Toilet/ Handwashing Facilities

- Convenient, clean and sanitary restroom for clients that is:
 - Properly plumbed
 - Enclosed, with self-closing doors
 - Supplied with hand cleanser, single-use towels or hand-drying device, covered waste receptacle

Contaminated Sharps/ Waste

- Sharps container located in each workstation
- Sharps disposed of using a licensed medical waste company
- Contaminated wastes bagged in appropriate container, securely tied, disposed via general trash hauler

Other

- Tattooing/Piercing premises separate from living quarters, free of misc. / unrelated articles