



Kentucky Public Health

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MEETING MINUTES

Meeting Name: Pediatric Cancer Research Trust Fund Board

Meeting Location: KDPH Commissioner's Conference Room

Meeting Date & Time: September 19, 2018 at 1:00 p.m.

Present:

- *John D'Orazio, MD, UK Children's Hospital*
- *Jamie E. Bloyd, MPA, Pediatric Cancer Survivor Parent Representative*
- *Janet C. Luttrell, KDPH, Chronic Disease Prevention Branch*
- *Spencer Moorman, Norton Children's Hospital*
- *Brad Nunn, Leukemia & Lymphoma Society Representative*
- *Erica Palmer-Smith, American Cancer Society Representative Proxy*
- *Tracey Sparks, KDPH, Chronic Disease Prevention Branch*
- *Ashok Raj, MD, Norton Children's Cancer Institute*
- *William T. Tse, MD, Norton Children's Cancer Institute*
- *William W. Tse, MD, UL Brown Cancer Center*
- *Jennifer Mynear, Dance Blue*

Welcome and Introductions:

- Brad Nunn welcomed everyone in attendance and called the meeting to order. He also recapped the morning presentation to the Health and Welfare Committee and the meeting with Governor Bevin.

Action Items: None

Previous Meeting Minutes:

- The August meeting minutes were emailed to board members in advance of the September special meeting for review.
- Dr. John D'Orazio moved that the minutes be approved and Erica Palmer Smith seconded the motion. The minutes were approved by the board as written.

Action Items: None

Old Business:

- Summary of UK Application
 - Dr. John D'Orazio summarized the University of Kentucky response to the reviewer's critique. This document is attached to these minutes as Addendum A.
- Summary of UL Application
 - Dr. William T. Tse summarized the University of Louisville response to the reviewer's critique. This document is attached to these minutes as Addendum B and C.
- Final Funding Decision
 - After a short discussion, all in attendance agreed that all PCRTF board members need to have an opportunity to read over both the UK and UL summary and vote whether to approve

as written. A motion was made by Jamie Bloyd and seconded by Brad Nunn to have Janet Luttrell send out this information by email with all board members to vote no later than October 1, 2018. This motion was unanimously approved.

- FY2018 Annual Report
 - Jamie Bloyd reported that Dr. Eric Durbin at the Kentucky Cancer Registry is currently working on a information to be included in the annual report.
- Board Appointments Update
 - Jamie and Erica Palmer Smith reported that the Governor's Office needs a signed resignation from April Wilhoit to be able to appoint Heather Shaw. Erica agreed to draft the letter and send it to April for her signature. It was noted that all current board members terms will expire on October 1, 2019.
- Contributions/Funding Report
 - Janet Luttrell provided a report that shows the current balance of the Pediatric Cancer Trust Fund is \$2,542,523.93. Trust fund donations have accumulated to \$42,523.93 and the \$2.5 million of state funds have been deposited into the account. This report is attached to the minutes as Addendum D.

Action Items: None

New Business:

- No new business was introduced.

Action Items: None

Other Business/Updates:

- PJammin – November 16, 2018
 - Jamie Bloyd reported that the committee is planning a conference call for next week. Katie Ann Lester will be taking the lead on this event. Tracey Sparks volunteered to help with the event and plans were made to begin setup and around 2 or 3 p.m. at the mansion.
- Check-Off Box Media Campaign 2018/2019
 - After some discussion about the importance of this campaign, it was decided that a committee needs to design a campaign and the cabinet could help with the recording of the campaign and to send it out to the media.
 - There was concern as to whether anyone had the ability to put together a media campaign. It was decided to look for an intern or to get a person from Why Not Kids to help with this. Spencer Moorman will pull the committee together.
- International Childhood Cancer Event at Capitol Rotunda 2019
 - This event is scheduled for February 13. This will not be a big event in the rotunda as in previous years but plans are to have one on one meetings with legislators and to have a smaller event in room 110 of the Capitol. The tunnel is reserved for the faces of survivors.

Action Items: None

Next Meeting Date

- The next board meeting is scheduled for November 16, 2018 at 1:00 p.m. in the KDPH 1st Floor Commissioner's Conference Room, 275 East Main Street, Frankfort, Kentucky
- The January board meeting is scheduled for January 8, 2019 at the University of Kentucky. Dr. John D'Orazio has agreed to find meeting space.
- The meeting was adjourned at 2:28 p.m.