

# Annual Policy Review

Please review the current policies of your agency to complete the following survey to ensure quality assurance of compliance with Title X expectations. Please email [familyplanning@ky.gov](mailto:familyplanning@ky.gov) with any questions.

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Clinic Site

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Completed by (enter Email)

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Are you a Local Health Department?

- Yes
- No

**AGENCY POLICIES**

**Please confirm agency adherence to the policies below:**

	Yes	No
Availability and Referral of Family Planning Social Services	<input type="radio"/>	<input type="radio"/>
Abortion Prohibition (Staff may not provide transportation, assist in scheduling, or help a patient obtain an abortion.)	<input type="radio"/>	<input type="radio"/>
Confidentiality (Any family planning client may request confidential care, which includes no communication sent to client's home)	<input type="radio"/>	<input type="radio"/>
Confidential Billing (Information is not sent to the home of a client who is flagged as no home contact.)	<input type="radio"/>	<input type="radio"/>
Durational Residency/Physician Referral (Family planning services are provided without a physician referral or regardless of where clients live)	<input type="radio"/>	<input type="radio"/>
Non-Coercive Services (Family planning services are provided on a voluntary basis and must not be a prerequisite to eligibility for, or receipt of, any other services, assistance from, or participation in, any other program.)	<input type="radio"/>	<input type="radio"/>
Provision of Social and Medical Services Related to Family Planning	<input type="radio"/>	<input type="radio"/>
Quality Improvement Plan	<input type="radio"/>	<input type="radio"/>
Sliding Scale Fee Schedule (ensure clients >100% and < 250% FPL; clients 100% and below FPL have no charges for Family Planning services.)	<input type="radio"/>	<input type="radio"/>

Resource:

Title X Policy Templates

Comments

**CLINIC ENVIRONMENT**

	Yes	No
All clients have access to "The Kentucky Family Planning Bill of Rights," either posted in clinic or provided directly to clients.	<input type="radio"/>	<input type="radio"/>
Third party billing is required when applicable, and processed in a manner that does not breach client confidentiality.	<input type="radio"/>	<input type="radio"/>
Does your agency comply with 340B requirements? 340B entities are subject to audits from HRSA for compliance.	<input type="radio"/>	<input type="radio"/>
Is there a reasonable effort to verify income on every family planning client? Educational Note: May rely on self-report after reasonable attempts to verify income prior to collection of co-payment. Teens seeking confidential care should be considered on the basis of their own income (no home contact or unemancipated).	<input type="radio"/>	<input type="radio"/>
Does your agency have contracts with providers of services in accordance with established rates and methods of payment for medical care?	<input type="radio"/>	<input type="radio"/>

Comments

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**HIGH QUALITY FAMILY PLANNING SERVICES**

	Yes	No
Staff training logs demonstrate compliance with KFP Training Calendar.	<input type="radio"/>	<input type="radio"/>
Does your agency have a written referral process for clients to obtain services related to reproductive health that your agency does not provide? In addition, appropriate follow-up should be provided while linking the client to a primary care provider, if applicable.	<input type="radio"/>	<input type="radio"/>
Does your agency adhere to CDC recommendations for standards of care for annual STI testing for sexually active women < 25 years of age, or those identified as high-risk?	<input type="radio"/>	<input type="radio"/>
Does your agency provide family planning services to a client that lives outside of the county where the clinic is located?	<input type="radio"/>	<input type="radio"/>
Does your agency provide family planning services to clients without a referral from another provider?	<input type="radio"/>	<input type="radio"/>
Does your agency participate in the statewide I&E Advisory Committee?	<input type="radio"/>	<input type="radio"/>
Does your agency conduct an I&E Advisory Committee at the local level?	<input type="radio"/>	<input type="radio"/>

Comments

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**Discussion**

How does your agency improve access of services to low income, including adolescent clients? For example, some strategies may include accessibility to the public transportation route, offer expanded clinic hours or telehealth, adolescent-friendly services and interpretation services.

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How does your agency deliver services that are responsive to the diverse needs of clients and communities served? For example, some strategies may include use of workplan, protocols, language line/interpreter or CPEP.

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Does your staff need any clarifications of the family planning program including clinical service guidelines, or Title X expectations, or standards of care outlined in MMWR Providing Quality Family Planning Services?

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How does your agency provide the opportunity for community members to have input on the implementation and development of the family planning program? For example, patient surveys, CPEPs, or community surveys.

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List any suggestions for the Kentucky Family Planning program you would like to see implemented.

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