

FY '20 NEC CHARTER

Project: NURSE EXECUTIVE COUNCIL (NEC)

Sponsor: Dr. Ruth Willard, Director of Nursing Term: July 1 st , 2019 – June 30 th , 2021	Team Leader: (Effective November 1st, 2020) Director of Nursing: Dr. Ruth Willard
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Name	Agency	Name	Agency
Stephanie Lokits	North Central District		
Ava Wright	Madison County	Tara Hart	Christian County
Angela Kik	DPH	Jessica Lykins	Gateway District
Stephanie Bentley	Pike County	Jenny Pile	Breckenridge County
Kathy Gifford	Graves County	Wanda Atha	DPH
Virginia Allen	Montgomery County	Carolyn Richey	Allen County

Vision/Mission: The platform of this committee shall be the promotion and heightened visibility of public health nursing. The NEC shall provide public health nursing guidance and direction in Kentucky in collaboration with state and local health department nurse leaders, APRNs, clinical and community health nurses and community stakeholders. This guidance shall include policies and procedures, the distribution of best practices, networking opportunities, and links to other nursing resources.

Importance: A strong partnership among the Department for Public Health (DPH) Nursing Office with state and local health departments is critical to the successful delivery of the “Ten Essential Public Health Services” and public health nursing services to Kentucky communities.

Focus: The focus of the NEC shall address areas of importance as identified by the Department for Public Health Commissioner, the Deputy Commissioner, the DPH Nursing Office, and/or state and local health department nurse leadership and public health stakeholders including federal partners. The NEC will offer subject matter expertise as requested.

Strategies: Incorporate nursing process approaches with a.) Communication between DPH program staff, LHD directors and public health nurses; b.) Assessment and collection of data, tools, and surveys for data driven decisions from various resources (Public Health foundation, Quad council, program specific resources, CDC etc.); c.) Committee meetings to develop, implement and evaluate policies and processes which support quality public health nursing and positive patient outcomes.

Schedule: Monthly meetings until June 2021 and thereafter as determined by the Director of Nursing and the NEC membership.

Deliverables:

- 1) Review and approve annual and emergency Clinical Service Guideline (CSG) revisions;
- 2) Provide feedback regarding the development and implementation of the public health electronic health record system;
- 3) Serve in an advisory capacity in the development of a “PH 101” training for all new public health nurses (on-line training modules);
- 4) Develop a new public health Nurse Leader orientation with face-to-face training opportunities with a mentorship component;
- 5) Enhance communication venues with LHD nurses to include surveys, Public Health Nursing webinar updates, email communication;

- 6) *Complete and approve public health nurse initial orientation and annual training; and*
- 7) *Convene committee and workgroup meetings as needed*

Various project timelines will be delineated as project goals and deliverables are identified.

Measures:

- 1) *Review CSG evaluation results as submitted through survey monkey responses (including narrative responses) and six-month survey;*
- 2) *On-going assurance of alignment with the CSG QI project AIM statement to meet minimum program requirements;*
- 3) *Monitor number of participants of PHN webinars; provide NEC report at each PHN webinars; and*
- 4) *Needs assessment completed every five years to review and enhance the role and deliverables of the NEC; the FY '18 NEC will develop, disseminate, collect and evaluate this assessment responses.*

Resources needed:

No budget necessary

Key stakeholders: Public health directors, public health nurse leaders and nurses, local health department APRNs, private providers, KY School Nurses Association, KY Coalition of Nurse Practitioners, DPH leadership, KY schools of nursing, the Kentucky Public Health Association, the Kentucky Health Departments Association, the Kentucky Board of Nursing, the Kentucky Nursing Association, the Kentucky Nursing Capacity Consortium and others.

**** Each member will be invited to participate in the NEC for two years. One half of the membership (includes both DPH and LHD) will rotate off each year.*