

**RESPONSE TO VENDOR'S CONFERENCE QUESTIONS**  
 Training Program Evaluation Services  
 Kentucky Department for Community Based Services  
 January 8, 2025

#	Page Number	Section	Task	Question from Vendor	Response from DCBS
1	16	Form B. Vendor Reference Form	N/A	Does DCBS require additional details about references and services beyond the Form B. Vendor Reference Form such as a letter or recommendation from previous clients?	<p>No. DCBS does not require vendors to submit information beyond what is requested in Form B. Vendor Reference Form for the Training Program Evaluation Services RFA submission.</p> <p>Although not required, vendors may provide additional information such as letters of recommendation as an appendix to their response. The appendix will not count towards the one-page limit for Form B. Vendor Reference Form.</p>
2	19	Form D. Subcontractor Form	N/A	Does DCBS require vendors to submit information about potential subcontractors beyond Form D. Subcontractor Form, such as forms and details typically submitted for federal grants (e.g., Minority and Women-Owned Business Enterprise Forms, Utilization Plan, Waivers, Equal Employment Opportunity Policy)?	<p>No. DCBS does not require vendors to submit information beyond what is requested in Form D. Subcontractor Form for the Training Program Evaluation Services RFA submission.</p> <p>Although not required, vendors may submit supplemental information about subcontractors as an appendix to their response. The appendix will not count towards the one-page limit for Form D. Subcontractor Form.</p>