



**CABINET FOR HEALTH AND FAMILY SERVICES  
OFFICE OF INSPECTOR GENERAL**

**Matthew G. Bevin**  
Governor

**Melissa A. Moore, Director**  
**Division of Regulated Child Care**  
275 E. Main Street, 5 E-F  
Frankfort, Kentucky 40621-0001  
(502) 564-7962  
Fax: (502) 564-9350  
<https://chfs.ky.gov/agencies/os/oig>

**Adam M. Meier**  
Secretary

**Steven D. Davis**  
Inspector General

Dear Potential Child Care Provider:

The Cabinet for Health and Family Services (CHFS) is pleased you have decided to explore the idea of providing childcare in Kentucky. As part of an initiative to streamline processes for licensing and certifying new programs, CHFS has sought the assistance of Child Care Aware of Kentucky (CCA) to help educate and provide technical assistance to future and current providers.

One of the many benefits to this approach is the ability to meet future providers face-to-face and provide one-on-one assistance throughout the initial licensing or certifying process. Technical assistance coordinators are located throughout the state and can provide information and assistance necessary to inform providers of state requirements for initial licensure or certification as well as other pertinent information for quality child-care operations.

If you have interest in opening a licensed child-care facility or certified home, CCA staff conduct regular consultations statewide. At the "Getting Started" consultation, you will receive pertinent information to guide you through the process. The consultation services are a great way to get to know the technical assistance coordinator in your area and for you to ask any questions regarding regulations and standards. Not only do technical assistants provide insight with initial applications, CCA staff will be a resource while your business is operating.

While attending a "Getting Started in Child Care" consultation is not mandatory to receive an application or become licensed/certified, the Division of Regulated Child Care strongly advises attendance. Please contact your local CCA technical assistance coordinator for the date and location of the next consultation in your area. A contact list of CCA personnel is attached for your convenience.

If you prefer not to attend a consultation, the initial license and certification applications and instructions are provided below.

We wish you well in your new endeavor.

Sincerely,

The Division of Regulated Child Care



## CCA Health & Safety Coach Staff List

<b>Region</b>	<b>Health &amp; Safety Coach</b>	<b>Phone Number</b>	<b>Health &amp; Safety Specialist</b>	<b>Counties Served</b>
The Lakes	(Contact Carol Ware Temporarily)			Ballard, Calloway, Carlisle, Fulton, Graves, Hickman, McCracken & Marshall
The Lakes	Carol Ware <a href="mailto:carol.ware@uky.edu">carol.ware@uky.edu</a>	270-824-1844		Caldwell, Christian, Crittenden, Hopkins, Livingston, Lyon Muhlenberg, Todd & Trigg
Two Rivers	Emily Coulter <a href="mailto:Emily.Coulter@uky.edu">Emily.Coulter@uky.edu</a>	270-901-1173		Allen, Barren, Edmonson, Hart, Logan, Metcalfe, Monroe, Simpson & Warren
Two Rivers	Tracy Sizemore <a href="mailto:tracy.marshall@uky.edu">tracy.marshall@uky.edu</a>	270-831-9816.		Butler, Daviess, Hancock, Henderson, McLean, Ohio, Union & Webster
Salt River Region	Alice Brewer <a href="mailto:Alice.Brewer@uky.edu">Alice.Brewer@uky.edu</a>	270-706-8418.		Breckinridge, Grayson, Hardin, Larue, Marion & Meade,
Salt River Region	Elizabeth Baez <a href="mailto:Elizabeth.Baez@uky.edu">Elizabeth.Baez@uky.edu</a>	859-246-6859		Anderson, Franklin, Nelson, Spencer, Washington & Woodford
Salt River Region		502-876-9267	Brummal Murphy <a href="mailto:Brummal.murphy@uky.edu">Brummal.murphy@uky.edu</a>	Bullit, Henry, Oldham, Shelby & Trimble
Jefferson	Carey Starr <a href="mailto:carey.starr@uky.edu">carey.starr@uky.edu</a>	502 213-4033 ext. 3		GSCC Programs for Licensed Child Care and Certified Family Child Care Homes All YMCA CDC Programs and All YMCA School Age Programs
Jefferson	Torri Kiefer Klain <a href="mailto:torri.klain@uky.edu">torri.klain@uky.edu</a>	502 213-4033 ext. 2		All Certified Homes in Jefferson County All Southside Facilities and All Facilities operated by Jo Clifford Every zip code within 40241-40299 and 40216
Jefferson	Nikki Rhodes <a href="mailto:Nikki.Rhodes@uky.edu">Nikki.Rhodes@uky.edu</a>	502 213-4033 ext. 4		Every zip code within 40026-40218 (except for 40216)
Jefferson	Holly Norsworthy <a href="mailto:holly.norsworthy@uky.edu">holly.norsworthy@uky.edu</a>	502 213-4033 ext. 5		All Catholic Facilities, All JCPS Programs, Kayfield I, II, III, All Alphabet Kids 40219-40229
Northern Bluegrass	Stefani Whaley <a href="mailto:Stefani.Whaley@uky.edu">Stefani.Whaley@uky.edu</a>	859-246-6336		Bourbon, Carrol, Gallatin, Grant, Harrison, Nicholas, Owen, Pendleton, Scott Counties (For Campbell, Kenton and Boone Counties: all Type II and Certified Providers only)
Northern Bluegrass	Stephanie Hirschl <a href="mailto:Stephanie.Hirschl@uky.edu">Stephanie.Hirschl@uky.edu</a>	859-442-4125		Campbell, Kenton, Boone Counties (Type I Providers only)
Eastern Mountain	Holly Grass <a href="mailto:holly.grass@uky.edu">holly.grass@uky.edu</a>	606-264-1815		Bath, Boyd, Bracken, Carter, Fleming, Greenup, Lewis, Mason, Montgomery, Robertson & Rowan
Eastern Mountain	Pat Hites <a href="mailto:patricia.hites@uky.edu">patricia.hites@uky.edu</a>	606-434-1801		Elliot, Floyd, Johnson, Lawrence, Magoffin, Martin, & Pike
Eastern Mountain	Brenda Hunter <a href="mailto:brenda.hunter@uky.edu">brenda.hunter@uky.edu</a>	606-477-9944		Breathitt, Knott, Lee, Leslie, Letcher, Menifee, Morgan, Owsley, Perry & Wolfe
Cumberland	Rachael Corriveau <a href="mailto:rachael.corriveau@uky.edu">rachael.corriveau@uky.edu</a>	606-677-8322		Adair, Casey, Clinton, Cumberland, Green, McCreary, Pulaski, Russell, Taylor, & Wayne
Cumberland	Michelle Lowe <a href="mailto:michelle.lowe@uky.edu">michelle.lowe@uky.edu</a>	606-878-4972		Bell, Clay, Harlan, Jackson, Knox, Laurel, Rockcastle & Whitley
Southern Bluegrass	Linda Fowles <a href="mailto:linda.fowles@uky.edu">linda.fowles@uky.edu</a>	859-246-6481		Boyle, Estill, Fayette, Garrard, Lincoln, Madison, & Powell (Fayette - 40502, 40505, 40508, 40509, 40511 & 40516)
Southern Bluegrass	Darlene Kisler <a href="mailto:darlene.kisler@uky.edu">darlene.kisler@uky.edu</a>	859-246-6954		Fayette, Clark, Jessamine & Mercer (Fayette - 40503, 40504, 40506, 40507, 40510, 40513, 40514, 40515 & 40517)

