



**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

Andy Beshear
Governor

Melissa A. Moore, Director
275 East Main Street, 5E-F
Frankfort, KY 40621-0001
(502) 564-7962

Eric C. Friedlander
Secretary

Adam Mather
Inspector General

**September 1, 2020
Novel Coronavirus (COVID-19) Limited Duration Centers
Frequently Asked Questions**

What is a Limited Duration Child Care Center? This is a center approved to provide temporary emergency child care for nontraditional instruction during traditional school hours to meet instructional needs.

How do I become a Limited Duration Center? By completing an application with the Division of Regulated Child Care as found on our website. Applications should be submitted to Melissa.Moore@ky.gov Application found [here](#).

Who should complete the application? Applications should be completed by the individual or parties pursuing temporary emergency child care services.

Is there a fee for applying to be an LDC? No, there is no fee initially. However, LDC's are required to submit an application for a Child Care License (922 KAR 2:090) or Certification (922 KAR 2:100) within sixty (60) days. Within ninety (90) days of approval the LDC program will transition to licensed/certified child care or will be required to close.

How long will it take to be approved? Limited Duration Center approvals may be granted upon receipt of an application.

Will LDC's receive CCAP reimbursement? Yes, LDC's are approved for CCAP subsidy.

What are the minimum requirements for LDC's? LDC/s are required to follow traditional ratios and identified group sizes. Background checks are required in accordance with 922 KAR 2:405E.

Does my LDC have to comply with traditional group sizes and ratios? Yes, current group sizes are set at fifteen (15) with the exception of infants and one year olds.

Does a home schooling POD require registration as an LDC? If a POD consists of more than three (3) children and is overseen by a tutor you may be required to apply as a LDC. Please contact the Division of Regulation Child Care to discuss your options.

Are businesses providing NTI required to register as an LDC and complete the application process? Yes, if you are providing care for more than three (3) children you are most likely a LDC. Applications should be submitted to Melissa.Moore@ky.gov

What age of children will the Limited Duration Center care for? LDC's are reserved for school age children (to include preschool) that need assistance with nontraditional instruction. Traditional child care should be utilized for younger children.

How many children can be cared for at an LDC center? Each location utilized by the LDC should account for 35 square feet per child.

Can staff be left alone with children? Staff can only be left alone with children if every identified staff or adult has an approved background check. If background checks are pending, staff cannot be left alone.

If I worked at a child care center that is not in operation, can I work for the LDC? Yes. The qualifications for staff of the LDC include the following: must be eighteen years of age; must have a completed Background Check or an AOC/KSP criminal records check and a Child Abuse and Neglect Check. Additional qualifications can be found at: chfs.ky.gov/Pages/cvres.aspx

Where do I go for more information about the LDC in my area? You may contact the Division of Regulated Child Care to determine if a Limited Duration Child Care Center has been established in your area. Our number is 502-564-7962.

What are the minimum training requirements for LDC staff? At a minimum there should be a CPR trained staff person on site at all times. All staff must complete Cleaning, Screening, Masking which can be found here: <https://www.childcareawareky.org/training/>
Other suggested trainings include Pediatric Head Trauma and First Aid.