

KY MPPA NEWSLETTER

Kentucky Medicaid Partner Portal Application

September 13, 2022

Upcoming Partner Portal Changes

Partner Portal undergoes regular system maintenance and enhancements.

Below are the changes you will see in Partner Portal on Thursday, September 15, 2022.

Applications will be automatically withdrawn if not submitted to DMS within 120 days.

- Applications that are "In Progress" or "Returned to Provider" statuses must be submitted to DMS within 120 business days of starting the application or from when the application was returned.
- Application Originators will receive Dashboard Notifications for any inactive applications. The application number will be included in the notifications.
 - First notification sent after 30 days of no activity.
 - Second notification sent after 60 days of no activity.
 - Third notification sent 120 days after the application is withdrawn.
- **If you have an inactive application that you no longer need to submit to DMS, do not wait 120 days for Partner Portal to automatically withdraw the application.** Withdrawing the inactive application allows another user to start an application for the Provider. Application Originators can withdraw any applications they have initiated that are not submitted to DMS.
- This applies to all application types (New Enrollment, Maintenance, Revalidation, Reinstatement, Reapplication, Voluntary Termination, CHOW).



New documentation is required for PT 56- Non-Emergency Transportation.

(Only applies to Individual Providers- Private Auto and Foster Parents)


- This change does **not apply to Entity Providers** for PT 56- Non-Emergency Transportation.
- Application Originators for this Provider Type of **Individuals** will see a prepopulated grid for Question 6 in Section 3.0 Disclosure of Ownership and Control Interest.
 - The Address field is the only field in this grid that can be edited. To Edit the Name, SSN, or DOB fields return to previous screens to correct the information. The grid will update once you click "Save & Next" to continue.

Foster Care Requirements:

- **MAP572B** is required for application types New Enrollment, Reinstatement, and Reapplication applications. A copy of this form must be uploaded in Section 8.0 Document Upload screen.
- Social Security card is required for New Enrollment, Reapplication, and Reinstatement applications. A copy of the Social Security Card must be uploaded in Section 8.0.
 - Social Security Card is not required for Maintenance or Revalidation applications.
- Driver's License documentation is required for New Enrollment, Maintenance, Reapplication, and Reinstatement applications. Application Originators must enter Driver's License information on the 1.6 Identifier screen and upload a copy of the Driver's License in Section 8.0.
- A copy of the DCBS Approval letter is required for New Enrollment, Reapplication, and Reinstatement applications. A copy of the letter must be uploaded in Section 8.0.

Private Auto Requirements:

- **MAP572A** required for application types of New Enrollment, Reapplication, and Reinstatement. A copy must be uploaded in Section 8.0.
- Social Security Card is required for New Enrollment, Reapplication, and Reinstatement applications. A copy must be uploaded in Section 8.0.
- Driver's License documentation is required for New Enrollment, Reapplication, and Reinstatement applications. Application Originators must enter Driver's License information on the 1.6 Identifier screen and upload a copy of the Driver's License in Section 8.0.



Supporting documentation is no longer required when updating a Provider's DOB.

- Previously Partner Portal required Application Originators to upload supporting documentation when updating a Provider's DOB (Date of Birth). This is no longer necessary.
- This applies to Maintenance, Revalidation, Reinstatement, Reapplication, Voluntary Termination applications.

COMING SOON

Changes to Kentucky Online Gateway Multi-Factor Authentication

The Kentucky Online Gateway (KOG) is upgrading their MFA system to include OKTA Verify. OKTA Verify is a simple, secure way to access all of your KOG applications. For now, users will have the option to continue using Symantec VIP Token or switch to OKTA Verify.

The option to use OKTA Verify will be available on Monday, October 3, 2022. More information on this change will be sent prior to the implementation date.

