**1) Example of Large ad**

The (insert HD name) Health Department is accepting applications for a (FT/PT) **Public Health Nurse III.**

**General Duties include**: This position serves under limited direction of the Nurse Supervisor. Responsibilities for this position include, but are not limited to: Under limited supervision provides work of considerable difficulty in this fully prepared level, requiring the independent application of experienced judgment and skills. Serves as a nursing resource person in all service or specific programmatic areas, client eligibility requirements, service protocols, standards, scope of practice and documentation requirements. Conducts communicable and preventative disease case finding investigations for the purpose of preventing and controlling diseases and disabling conditions and the promotion and maintenance of health populations. Performs some delegated management duties, as well as consulting responsibilities.

**Minimum Education, Training or Experience:** See special requirements. Two (2) years of Registered Nurse (RN) experience.

**Substitution for Education, Training or Experience**: BSN may substitute for the two (2) years required experience.

**Special Requirements**: (Age, Licensure, Regulation, Etc.) Must have RN license in Kentucky or compact state.

**Starting Salary**: $22.81-$28.36/hr negotiable with additional experience. Grade 19

**Apply at** [**https://KOG.CHFS.KY.GOV/HOME**](https://KOG.CHFS.KY.GOV/HOME). **Create a citizen account and search LHDCOS (search and apply)** Completed application must be submitted by **(insert date) Transcripts must be provided before the close date if post-secondary education is required or may be substituted for experience. Transcripts must list the degree awarded.** Qualified applicants/employees are subject to a pre-screening, selection for interview, and/or demonstration of skills testing.  Employment may be contingent upon a successful drug screening and background check.  Equal Opportunity Employer.

**2) Example of smaller ad to reference website**

The (insert HD name) Health Department is accepting applications for a (FT/PT) **Public Health Nurse III.**

**Starting Salary**: $22.81-$28.36/hr negotiable with additional experience. Grade 19

A full listing of qualifications may be obtained at <https://chfs.ky.gov/agencies/dph/dafm/lhpb/Pages/merit.aspx>.  Apply at <https://KOG.CHFS.KY.GOV/HOME> by creating a citizen account and then search LHDCOS (search and apply).  The completed application must be submitted by **(insert date).**  **Transcripts must be provided before the close date if post-secondary education is required or may be substituted for experience. Transcripts must list the degree awarded.** Qualified applicants/employees are subject to a pre-screening, selection for interview, and/or demonstration of skills testing.  Employment may be contingent upon a successful drug screening and background check.  Equal Opportunity Employer.