**1) Example of Large ad**

The (insert HD name) Health Department is accepting applications for a (FT/PT) **Public Health Nurse III – Home Health.**

**General Duties include**: This position serves under limited direction of the Nurse Supervisor. Responsibilities for this position include, but are not limited to: May provide intermittent skilled nursing services, as ordered by the physician. Provide difficult and complex client care with an increased level of independence. Participate in utilization review for quality of services and participate in audits of client records. Provide increasing leadership and supervision serving as a preceptor for LHN I – HH and LHN II – HH nurses. Serve as a working supervisor of other LHN HH nurses and HH aides. Create schedules and day-to-day HH nurse and HH aide assignments, as needed and assigned by supervisor or other designated authority. Collect, summarize and interpret information relevant to an issue, use identified trends and assist in modifying delivery of client care.

**Minimum Education, Training or Experience:** See special requirements. Two (2) years of Registered Nurse (RN) experience.

**Substitution for Education, Training or Experience**: BSN or Masters Degree in Nursing, Nursing Administration, Nursing Education or Public Health may substitute for the one (1) year experience. However, must have one (1) year of Home Health Experience.

**Special Requirements**: (Age, Licensure, Regulation, Etc.) Must have RN license in Kentucky or compact state.

**Starting Salary**: $24.18-$30.06/hr negotiable with additional experience. Grade 20

**Apply at** [**https://KOG.CHFS.KY.GOV/HOME**](https://KOG.CHFS.KY.GOV/HOME). **Create a citizen account and search LHDCOS (search and apply)** Completed application must be submitted by **(insert date) Transcripts must be provided before the close date if post-secondary education is required or may be substituted for experience. Transcripts must list the degree awarded.** Qualified applicants/employees are subject to a pre-screening, selection for interview, and/or demonstration of skills testing.  Employment may be contingent upon a successful drug screening and background check.  Equal Opportunity Employer.

**2) Example of smaller ad to reference website**

The (insert HD name) Health Department is accepting applications for a (FT/PT) **Public Health Nurse III– Home Health.**

**Starting Salary**: $24.18-$30.06/hr negotiable with additional experience. Grade 20

A full listing of qualifications may be obtained at <https://chfs.ky.gov/agencies/dph/dafm/lhpb/Pages/merit.aspx>.  Apply at <https://KOG.CHFS.KY.GOV/HOME> by creating a citizen account and then search LHDCOS (search and apply).  The completed application must be submitted by **(insert date).**  **Transcripts must be provided before the close date if post-secondary education is required or may be substituted for experience. Transcripts must list the degree awarded.** Qualified applicants/employees are subject to a pre-screening, selection for interview, and/or demonstration of skills testing.  Employment may be contingent upon a successful drug screening and background check.  Equal Opportunity Employer.