**1) Example of Large ad**

The (insert HD name) Health Department is accepting applications for a (FT/PT) **Nutritionist II.**

**General Duties include**: This position serves under the moderate direction of the Nutrition Services Supervisor or Director of Nutrition Services. Responsibilities for this position include, but are not limited to; Perform work of moderate difficulty under limited supervision as a nutrition professional in the implementation of basic nutrition services provided to clients in public health nutrition programs, such as preconception health, prenatal, wellness, WIC (Women, Infant and Children), etc. Considerable knowledge of basic nutritional assessments and practices. Provide detailed nutrition assessment, education and counseling to clients and/or groups of clients concerning nutrition requirements for normal development through stages of the life cycle. Develop a detailed nutrition plan appropriate for each client or client group according to programmatic criteria. Interpret current research regarding basic nutrition through stages of the life cycle and provide technical assistance and consultation for other health care professionals. Other responsibilities may include assessing community nutrition needs, developing and implementing community events and programs. Collaborate with state and community agencies, plan and deliver in-service training and education for public health personnel. Maintains quality of services in accordance with agency policies and as outlined in the WIC & Nutrition Manual and Administrative Reference (AR). Monitor nutrition programs to ensure compliance with federal and state standards and regulations. Mentor nutrition paraprofessionals for the WIC Program. May provide functional supervision and direction of Nutrition I staff and/or paraprofessional staff. Identifies staff development and training needs and ensures training obtained.

**Minimum Education, Training or Experience:** Bachelor Degree with a major in community nutrition, public health nutrition, foods and nutrition or dietetics or a health-related field with 18 semester hours of food and nutrition or dietetics.

One (1) year of experience as a Nutritionist or one (1) year providing nutrition and health-related counseling and education and successful demonstration of competencies of the Nutritionist I

**Substitution for Education, Training or Experience**: Masters Degree in community nutrition, public health nutrition, foods and nutrition or dietetics will substitute for one (1) year of experience.

**Starting Salary**: $20.30-25.24 /hr negotiable with additional experience. Grade 17

**Apply at** [**https://KOG.CHFS.KY.GOV/HOME**](https://KOG.CHFS.KY.GOV/HOME). **Create a citizen’s account and search LHDCOS (search and apply)** Completed application must be submitted by **(insert date) Transcripts must be provided before the close date if post-secondary education is required or may be substituted for experience. Transcripts must list the degree awarded.** Qualified applicants/employees are subject to a pre-screening, selection for interview, and/or demonstration of skills testing. Employment may be contingent upon a successful drug screening and background check. Equal Opportunity Employer.

**2) Example of smaller ad to reference website**

The (insert HD name) Health Department is accepting applications for a (FT/PT) **Nutritionist II.**

**Starting Salary**: $20.30-25.24/hr negotiable with additional experience. Grade 17

A full listing of qualifications may be obtained at <https://chfs.ky.gov/agencies/dph/dafm/lhpb/Pages/merit.aspx>. Apply at <https://KOG.CHFS.KY.GOV/HOME>. Create a citizen’s account and search LHDCOS (search and apply). The completed application must be submitted by **(insert date).** **Transcripts must be provided before the close date if post-secondary education is required or may be substituted for experience. Transcripts must list the degree awarded.** Qualified applicants/employees are subject to a pre-screening, selection for interview, and/or demonstration of skills testing. Employment may be contingent upon a successful drug screening and background check. Equal Opportunity Employer.