**1) Example of Large ad**

The (insert HD name) Health Department is accepting applications for a (FT/PT) **Health Educator II.**

**General Duties include**: This position serves under the limited direction of the Health Education Director or Health Education Coordinator. Responsibilities for this position include, but are not limited to: Perform work of considerable difficulty within the Local Health Department by planning and implementing a comprehensive public health education program for staff, individuals, groups and communities in order to promote healthy lifestyle choices and to reduce health risks. Participate in the health education evaluation process, communicate effectively; include documentation, recordkeeping and correspondence. With minimal guidance select, develop, utilize, teach, distribute and evaluate health education curriculum materials to the public. Utilize appropriate educational methods and materials, determine contracts with and write public service announcement for newspaper, TV and radio. Participate as a team member. Demonstrate a working level of understanding cultural competency and may serve as working supervisor.

**Minimum Education, Training or Experience:** Bachelor Degree and two (2) years of health related or education experience.

**Substitution for Education, Training or Experience**: Masters Degree or Bachelor Degree in health or human services fields will substitute for one (1) year experience required. A professional license in the health or human services field will substitute for an additional year of experience.

**Starting Salary**: $20.30-$25.24/hr negotiable with additional experience. Grade 17

**Apply at** [**https://KOG.CHFS.KY.GOV/HOME**](https://KOG.CHFS.KY.GOV/HOME). **Create a citizen’s account and search LHDCOS (search and apply)** Completed application must be submitted by **(insert date) Transcripts must be provided before the close date if post-secondary education is required or may be substituted for experience. Transcripts must list the degree awarded.** Qualified applicants/employees are subject to a pre-screening, selection for interview, and/or demonstration of skills testing. Employment may be contingent upon a successful drug screening and background check. Equal Opportunity Employer.

**2) Example of smaller ad to reference website**

The (insert HD name) Health Department is accepting applications for a (FT/PT) **Health Educator II.**

**Starting Salary**: : $20.30-$25.24/hr negotiable with additional experience. Grade 17

A full listing of qualifications may be obtained at <https://chfs.ky.gov/agencies/dph/dafm/lhpb/Pages/merit.aspx>. Apply at <https://KOG.CHFS.KY.GOV/HOME>. Create a citizen’s account and search LHDCOS (search and apply). The completed application must be submitted by **(insert date).** **Transcripts must be provided before the close date if post-secondary education is required or may be substituted for experience. Transcripts must list the degree awarded.** Qualified applicants/employees are subject to a pre-screening, selection for interview, and/or demonstration of skills testing. Employment may be contingent upon a successful drug screening and background check. Equal Opportunity Employer.