

**LOCAL HEALTH PERSONNEL  
JOB DESCRIPTION**

<b>CLASS TITLE:</b> PUBLIC HEALTH NURSE III HOME HEALTH	
<b>TITLE CODE:</b> 2037	<b>SERIES:</b> NURSING
<b>SELECTION METHOD:</b>	<b>SALARY: (MIN-MID) \$24.18–30.06/HR</b> <b>GRADE: 20</b> <b>SPECIAL ENTRANCE RATE:</b> MAY BE ADJUSTED AT AGENCY'S DISCRETION BASED UPON ADDITIONAL EDUCATION AND RN EXPERIENCE
<b>POSITIONS IN THIS CLASS GENERALLY REPORT TO:</b> NURSE SUPERVISOR	
<b>PRIMARY USER AGENCY:</b> LOCAL HEALTH DEPARTMENT	

**CHARACTERISTICS OF THE CLASS:** CHARACTERISTICS OF A CLASS ARE GENERAL STATEMENTS INDICATING THE LEVEL OF RESPONSIBILITY AND DISCRETION OF POSITIONS IN THAT JOB CLASSIFICATION.

Under limited supervision proficiently provides preventive, therapeutic, restorative and intermittent skilled nursing services, which are significantly difficult and complex, to individuals in their place of residence. Provided services require independent application of experienced judgment and skill. Serves as a nursing resource person for other home health nurses and home health aides. Oversees training for home health aides.

**MINIMUM REQUIREMENTS:** MINIMUM REQUIREMENTS ARE COMPREHENSIVE STATEMENTS OF THE MINIMUM BACKGROUND AS TO EDUCATION, EXPERIENCE, AND OTHER QUALIFICATIONS WHICH WILL BE REQUIRED IN ALL CASES AS EVIDENCE OF AN APPOINTEE'S ABILITY TO PERFORM THE WORK PROPERLY.

**EDUCATION:** See Special Requirements.

**EXPERIENCE:** Two (2) years of Registered Nurse (RN) experience of which one (1) year has been in home health.

**SUBSTITUTION CLAUSE:** N/A

**EDUCATION:** BSN or Master's Degree in Nursing, Nursing Administration, Nursing Education or Public Health may substitute for one (1) year experience, but must have one (1) year of home health experience.

**EXPERIENCE:** N/A

**SPECIAL REQUIREMENTS:** (AGE, LICENSURE, REGULATION, ETC.)

Must have RN license in Kentucky or compact state.

**POST EMPLOYMENT REQUIREMENTS:** EMPLOYEES IN THIS CLASS WILL BE REQUIRED TO OBTAIN CREDENTIALS OUTLINED BELOW WITHIN A REASONABLE TIME, OR IF EMPLOYEES POSSESS SUCH CREDENTIALS AT THE TIME OF HIRE THEY WILL BE REQUIRED TO MAINTAIN THOSE CREDENTIALS SO LONG AS THEY ARE EMPLOYED IN THIS CAPACITY. IT IS THE RESPONSIBILITY OF THE EMPLOYING AGENCY TO VERIFY THE ATTAINMENT AND/OR MAINTENANCE OF THESE CREDENTIALS, TO REMOVE FROM THIS CLASS ANY EMPLOYEE WHO DOES NOT ATTAIN OR MAINTAIN THESE CREDENTIALS, AND TO ASSURE THAT ANY EMPLOYEE WHO PERFORMS THESE FUNCTIONS, WITHOUT REGARD TO THE CLASS THEY ARE IN, HAVE THE APPROPRIATE CREDENTIALS.

Must maintain current RN licensure in Kentucky or compact state. Must complete required annual updates.

**EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE CLASSIFICATION:** EXAMPLES OF DUTIES OR RESPONSIBILITIES ARE NOT TO BE CONSTRUED AS DESCRIBING WHAT THE DUTIES OR RESPONSIBILITIES OF ANY POSITION SHALL BE AND ARE NOT TO BE CONSTRUED AS LIMITING THE APPOINTING AUTHORITY'S ABILITY TO ADD TO, OR OTHERWISE ALTER THE DUTIES AND RESPONSIBILITIES OF A POSITION. THE USE OF AN INDIVIDUAL EXPRESSION OR ILLUSTRATION AS TO DUTIES OR RESPONSIBILITIES SHALL NOT BE REGARDED AS EXCLUDING ASSIGNMENT OF OTHERS NOT MENTIONED WHICH ARE OF SIMILAR KIND OR QUALITY.

May provide intermittent skilled nursing services, as ordered by the physician. Provides direct client care with an increased level of independence; provides increasing leadership and supervision; participates in utilization review for quality of services and participates in audits of client records; may serve as a preceptor for LHN I HH and LHN II HH nurses; may serve as a working supervisor of other LHN HH nurses and HH aides; makes schedules and day-to-day HH nurse and HH aide assignments, as needed and assigned by supervisor or other designated authority; collects, summarizes and interprets information relevant to an issue; uses identified trends and assists in modifying delivery of client care.

**TYPICAL WORKING CONDITIONS AND UNIQUE PHYSICAL REQUIREMENTS:** INCUMBENTS IN THIS CLASSIFICATION WILL TYPICALLY PERFORM THEIR PRIMARY JOB DUTIES UNDER THESE CONDITIONS, HOWEVER, THESE CONDITIONS MAY CHANGE ON OCCASION IN PERFORMING THE DUTIES OF AN INDIVIDUAL POSITION.

Work typically is spent in a home or agency setting.

**ADDITIONAL REQUIREMENTS:**

May be required to submit to a drug screening test and background check according to the agency's policies.

**DATE CLASS ESTABLISHED:** 3/11/08

**DATE OF LAST REVISION:** 10/3/2022

THE LOCAL HEALTH DEPARTMENTS DO NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, SEX, AGE, DISABILITY, SEXUAL ORIENTATION, GENDER IDENTITY, ANCESTRY OR VETERAN STATUS. REASONABLE ACCOMMODATIONS ARE PROVIDED UPON REQUEST.

