

# **Appendix J: Food Safety Branch Illness Outbreak Sampling Protocol**

- 1) When an outbreak is identified, Food Safety Branch (FSB) is to be notified by the Division of Epi within 24 hours.
- 2) FSB reviews the epi data to verify they have jurisdiction.
- 3) FSB notifies other agencies that also have jurisdiction.
- 4) FSB takes action to remove the suspect food from the retail market and to prevent its further distribution.
- 5) FSB develops and coordinates a sample collection plan with the other agencies that have jurisdiction.
- 6) FSB collects samples and transports them to the Division of Laboratory Services.
- 7) If the suspect food is manufactured within the State of Kentucky, FSB will conduct an inspection of the manufacturer and if appropriate, collect samples.
- 8) All samples collected in intact containers will be collected as "official" samples following the "Chain of Custody" procedure.
- 9) FSB will determine if regulatory action is warranted.
- 10) FSB will provide the Division of Epi with their part for inclusion in the final incident report.

See the EPI Sampling Procedure dated 10/28/15 for additional guidance.