



KEIS FIRST FRIDAY FOCUS

December 2023

A place where you can get quick updates that spotlight what's going on in Kentucky's Early Intervention System (KEIS) through the listserv on the first Friday of every month or on the Service Provider Information Page on the [KEIS website](#).

Occupational Therapy

License Renewal

Occupational Therapy licenses are due for renewal prior to 12/31/23. Providers are encouraged to begin the renewal process with the KY Department of Professional Licensing early to avoid possible delays and sanctions, especially with holiday closures at the end of the year. Please submit a copy of your renewed license as a PDF attachment via email to KathyL@ky.gov

Billing Reminder

To ensure that Explanation of Benefits (EOBs) are processed timely, the billing staff requests that you only send them to the state Lead Agency once. Several Agencies are sending EOBs through the GENLOG and through fax. This duplicated submission takes more time to process and may cause delays in payment. The preference is for all EOBs to be submitted through the GENLOG. The GENLOG is an online method for secure EOB transmission. This system allows providers to upload scanned EOBs to a specific email address. Access the GENLOG at: <https://prd.webapps.chfs.ky.gov/genlogex/Default.aspx?TK=67>.



Kentucky Public Health
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Fewer Families Waiting for In-Person Services

KEIS is excited to announce that fewer families are waiting for in-person services! As we shift from tele-services to more in-home services, we would like to take a minute to thank early intervention providers from across the state who are serving more children and families in their homes, childcare, or community settings. Families are thrilled to have contact with their providers in their homes. The State Lead Agency would also like to thank all Agency Administrators recruiting new providers to work for KEIS. These efforts are making a difference statewide!

New Quick Reference Guides

Did you know that KEIS has Quick Reference Guides (QRGs)? These guides were created to supplement the policy and billing manuals for specific topics. QRGs provide guidance on various topics and are available for you to view anytime on the Doc/Form tab on TOTS. There are two new QRGs that have recently been added to the data system. The QRG KEIS Model briefly describes the KEIS model of services and was designed to be shared at IFSP meetings so that all team members are fully informed prior to writing the IFSP. The second QRG Parent Agreement provides guidance to providers, POEs, and agencies interested in creating a parent agreement to address concerns such as an attendance policy before providing services. Additional topics include Confidentiality, Record Requests, Educational Decision-Making Rights, Family Assessment, Home Visiting Safety Tips, Insurance Information, AT Shipping Labels, Provider Matrix, Surrogate Parents, and Parent Access to TOTS. Please be sure to check out these helpful materials.

Baseline Score Changes from Early Cohorts: *Diffusion of Innovation*

As we highlighted last month, more providers are demonstrating fidelity or near fidelity to KEIS's measure of caregiver coaching at baseline. This has led to an overall trend of increasing average baseline scores, especially since reinitiating services after the COVID-19 stoppage. This trend is an exciting yet anticipated trend. Diffusion of innovation theory describes the pattern and speed at which new ideas/practices spread through a population. As the CEITMP continues and awareness grows in the field, KEIS providers are adopting coaching into their sessions.

Contacting the State Lead Agency

KEIS State Lead Agency staff are available to support and assist KEIS providers. There are three separate email accounts to help streamline responses.

General assistance: chfs.firststeps@ky.gov

Billing questions: chfsfirststepsbilling@ky.gov

Provider enrollment or information changes: fsproviderenrollment@ky.gov