

FY '23 NEC CHARTER

Project: NURSE EXECUTIVE COUNCIL (NEC)

| Sponsor: Dr. Ruth Willard, Director of Nursing Term: July 1st, 2021 – June 30th, 2023 | | Team Leader:(Effective November 1st, 2020) Director of Nursing: Dr. Ruth Willard | |
|--|------------------------------|---|---------------------------------|
| Name | Agency | Name | Agency |
| Stephanie Lokits | Louisville Metro (21-22, 23) | Troi Cunningham | DPH (22-23) |
| Ava Wright | Madison County (21-22, 23) | Leslie Allen | Hopkins County (23-24) |
| Stephanie Bentley | Pike County (21-22, 23) | Jessica Lykins | Gateway District (21-22, 23) |
| Marci Flechler | Bullitt County (22-23) | Jenny Pile | Breckenridge County (21-22, 23) |
| Pamela Millay | Northern Kentucky (22-23) | Laura Woodrum | Lake Cumberland (22-23) |
| Jill Keys | Lexington-Fayette (22-23) | Jennifer Cail | Christian County (22-23) |
| Michelle Malicote | DPH (22-23) | Shelley Wood | DPH (23-24) |
| Amy Herrington | DPH (23-24) | | |

Vision/Mission: The platform of this committee shall be the promotion and heightened visibility of public health nursing. The NEC shall provide public health nursing guidance and direction in Kentucky in collaboration with state and local health department nurse leaders, APRNs, clinical and community health nurses and community stakeholders. This guidance shall include policies and procedures, the distribution of best practices, networking opportunities, and links to other nursing resources.

Importance: A strong partnership among the Department for Public Health (DPH) Nursing Office with state and local health departments is critical to the successful delivery of the “Ten Essential Public Health Services” and public health nursing services to Kentucky communities. The Core Competencies for Public Health Professionals (Core Competencies) and the Competencies for Population Health Professionals (Population Health Competencies) to the Strategic Skills for the Governmental Public Workforce (Strategic Skills) are necessary resources. These three competency/skill sets provide structure and guidance for workforce development within state, and local health departments.

Focus: The focus of the NEC shall address areas of importance as identified by the Department for Public Health Commissioner, the Deputy Commissioner, the DPH Nursing Office, and/or state and local health department nurse leadership and public health stakeholders including federal partners. The NEC will offer subject matter expertise as requested.

Strategies: Incorporate nursing process approaches with a.) Communication between DPH program staff, LHD directors and public health nurses; b.) Assessment and collection of data, tools, and surveys for data driven decisions from various resources (Public Health foundation, Quad council, program specific resources, CDC etc.); c.) Committee meetings to develop, implement and evaluate policies and processes which support quality public health nursing and positive patient outcomes.

Schedule: Monthly meetings until June 2023 and thereafter as determined by the Director of Nursing and the NEC membership.

Deliverables:

- 1) Review and approve annual and emergency Clinical Service Guideline (CSG) revisions;**
- 2) Provide feedback regarding the development and implementation of the public health electronic health record system through medical record and form review;**
- 3) Serve in an advisory capacity on all training for all public health nurses (on-line training modules);**
- 4) Develop a new public health Nurse Leader orientation with face-to-face training opportunities with a mentorship component;**
- 5) Enhance communication venues with LHD nurses to include surveys, Public Health Nursing webinar updates, email communication;**

- 6) **Complete and approve public health nurse initial orientation and annual training;**
- 7) **Introduce PHN professional organizations as a strategy of retention and promotion. and**
- 8) **Convene committee and workgroup meetings as needed**

Measures:

- 1) **Review CSG evaluation results through communication between providers and programs;**
- 2) **Monitor number of participants of PHN webinars; provide NEC report at each PHN webinars; and**
- 3) **Needs assessment completed every five years to review and enhance the role and deliverables of the NEC; the FY '22 NEC will develop, disseminate, collect and evaluate this assessment responses.**
- 4) **Collect PHN data to reflect education level and professional organization involvement.**

Resources needed:

No budget necessary

Key stakeholders: Public health directors, public health nurse leaders and nurses, local health department APRNs, private providers, KY School Nurses Association, KY Coalition of Nurse Practitioners, DPH leadership, KY schools of nursing, the Kentucky Public Health Association, the Kentucky Health Departments Association, the Kentucky Board of Nursing, the Kentucky Nursing Association, the Kentucky Nursing Capacity Consortium and others.

***** Each member will be invited to participate in the NEC for two years. One half of the membership (includes both DPH and LHD) will rotate off each year. In the event of loss of quorum, membership may extend with approval of membership.**