PUBLIC HEALTH WORKFORCE DEVELOPMENT

Train.

Recruit.



## Educational Assistance Handbook

Retain.









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### About the Educational Assistance Program



The goal of the Educational Assistance Program (EAP) is to recruit, train and retain the public health workforce through educational incentives.

This handbook contains information about the Kentucky Department for Public Health's (KDPH) Educational Assistance Program (EAP). This program supports public health employees' efforts to further their education in foundational public health areas by offering educational incentives through scholarships for tuition assistance and free professional development opportunities. KDPH has collaborated with several universities and professional organizations to provide these opportunities for public health employees.

University fact sheets are linked within this handbook for more information about each of the partnering universities, including the programs of study available. However, employees are not limited to applying for only university degree courses and programs. Professional development courses are also available. Please visit <u>KDPH's</u> <u>Public Health University Collaboration website</u> to learn more about current professional development opportunities available through the EAP.

Funding for KDPH's EAP originated from the Centers for Disease Control and Prevention's COVID-19 Crisis Response Cooperative Agreement (CoAG). The CoAG supports efforts to recruit, train and retain a response-ready public health workforce. Additional funding to sustain the EAP will be obtained through federal grants that support workforce development initiatives.

#### Tuition Assistance Overview



### Who is eligible?

KDPH full-time merit, federally funded time-limited, Go-Hire and unclassified employees with approval.

#### **Tuition Assistance**



Employees may qualify for up to five courses during the academic year.



Tuition assistance is subject to the availability of Department funds.



If approved, recipients will complete the Proof of Enrollment form to verify course enrollment and cost.



Coursework must focus on core public health or health equity areas.



Applicants are encouraged to pursue coursework that supports the diverse field of public health.

#### Interested?

See page 5 for additional information

# University Partners and Opportunities

Click on the University name to learn more about the school and its educational offerings.



H.

<u>EASTERN KENTUCKY</u> <u>UNIVERSITY</u>

UNIVERSITY OF KENTUCKY



UNIVERSITY OF LOUISVILLE



<u>WESTERN KENTUCKY</u> <u>UNIVERSITY</u>

# Interested?

Learn about the Tuition Assistance Program's application process:

## Step

Review this handbook to learn more about partner universities and educational offerings. Additional information can be found in <u>KDPH's</u> <u>Tuition Assistance Program Policy</u> (Must be signed into VPN).



Next, fill out the Tuition Assistance Program <u>application</u>. KDPH Leadership Division/Commisioner level approval is required to be considered to receive tuition assistance.



Employees accepted for the Tuition Assistance Program will be sent the necessary paperwork to complete before the semester begins.

# Step 2

Click on this <u>LINK</u> to view tuition assistance availability for college coursework.

Step \_\_\_\_

Applications will be reviewed by a selection committee for approval. Tuition assistance is subject to availability of Department funds. More information or interviews may be requested of applicants.



## Questions?

### Reach out!

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